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| **Wniosek o udostępnienie danych jednostkowych z rejestru mieszkańców oraz**  **rejestru PESEL** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | **Instrukcja wypełniania w 3 krokach** | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | **1.** | | | | WYPEŁNIAJ WIELKIMI LITERAMI | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | **3.** | | | | **Wypełniaj kolorem czarnym lub niebieskim** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | **1. Dane organu, do którego kierowany jest wniosek** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **2. Dane wnioskodawcy1)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | **3. Dane pełnomocnika wnioskodawcy 1)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | **Adres elektroniczny2)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | **4. Dane osoby, której wniosek dotyczy** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *Wnioskodawca wskazuje jedynie te dane o osobie, której wniosek dotyczy, które są mu znane i które*  *pozwolą na jej wyszukanie we wskazanym rejestrze* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Ostatnie znane miejsce zameldowania** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **5. Zakres żądanych danych o osobie wskazanej w pkt 4** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | adres zameldowania na pobyt stały | | | | | | | | | | | | | | | | | | | adres zameldowania na pobyt czasowy | | | | | | | | | | | | | | | | | |
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| *Pełny zakres danych gromadzonych w rejestrze PESEL i rejestrze mieszkańców określony został w art. 8 ustawy z dnia 24 września 2010 r.*  *o ewidencji ludności (Dz. U. z 2018 r. poz. 1382 i 1544 oraz z 2019 r. poz. 60, 730 i 1016)*  **6. Uzasadnienie potrzeby uzyskania danych** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | *Potrzeba uzyskania danych może wynikać z interesu faktycznego lub interesu prawnego. W przypadku powołania się na interes prawny*  *wnioskodawca jest zobowiązany wskazać podstawę prawną, z której wywodzi uprawnienie do żądania udostępnienia danych innej osoby, i załączyć*  *dokumenty potwierdzające ten interes. Przykładowe sytuacje wskazujące na posiadanie interesu prawnego to: dochodzenie wierzytelności,*  *zobowiązanie sądu do wskazania danych osoby poszukiwanej, trwające postępowanie sądowe.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **7. Załączniki** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| dowód uiszczenia opłaty za udostępnienie danych  *Nie dotyczy podmiotów wymienionych w art. 46 ust. 1*  *ustawy z dnia 24 września 2010 r. o ewidencji ludności* | | | | | | | | | | | | | | | | | | | dokument stwierdzający udzielenie pełnomocnictwa  wraz z dowodem uiszczenia opłaty skarbowej za jego  złożenie  *Dotyczy sytuacji, gdy wnioskodawca działa przez pełnomocnika* | | | | | | | | | | | | | | | | | | |
| Inne  *W szczególności dotyczy sytuacji, gdy potrzeba uzyskania danych wynika z interesu prawnego* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | **8. Oświadczenia, podpisy** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | **Zobowiązuję się do wykorzystania uzyskanych danych wyłącznie do realizacji celu wykazanego**  **w pkt 6 wniosku.**  **Oświadczenie że w sprawie, której niniejszy wniosek dotyczy, nie złożyłam/em wniosku do organu innej gminy. 3)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Podpis  wnioskodawcy albo  pełnomocnika | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | |

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| 4) | **Sekcja dla urzędnika** | | | | | | | | | | | | | | |
| **Przyjęto wniosek o udostępnienie danych jednostkowych z rejestru mieszkańców oraz**  **rejestru PESEL** | | | | | | | | | | | | | | |
| Miejscowość | |  | | | | | | | | | | | |  |
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| *dd-mm-rrrr* | | | | | | | | | | | | | |
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|  | Podpis urzędnika |  |  | | | | | | | | | | |  | |
|  |  | | | | | | | | | | | | | | |

[[1]](#footnote-1)

1. 1) Podanie przez wnioskodawcę albo jego pełnomocnika numeru telefonu, numeru faksu i adresu e-mail nie jest obowiązkowe.

   2) Wypełnij, jeżeli wyrażasz zgodę na otrzymywanie pism w formie dokumentów elektronicznych na wskazany przez Ciebie adres skrytki ePUAP.

   3) Oświadczenie dotyczy wniosku o udostępnienie danych z rejestru PESEL.

   4) Sekcja wypełniana tylko w przypadku złożenia wniosku w formie pisemnej. [↑](#footnote-ref-1)